

# If you have not registered your e-mail address yet, below information is for your IMMEDIATE ATTENTION AND ACTION:

## **REGISTRATION OF E-MAIL ADDRESS BY SHAREHOLDERS WITH THE RTA & DETAILS FOR OBTAINING/DOWNLOADING ELECTRONIC COPY OF THE 14<sup>th</sup> ANNUAL REPORT AND 14<sup>th</sup> ANNUAL GENERAL MEETING (AGM) NOTICE OF TII**

In terms of the MCA Circulars and SEBI Circulars/relaxation, the Company has sent the 14<sup>th</sup> Annual Report, Notice of the 14<sup>th</sup> AGM, which will be held as an electronic AGM through video conferencing (“e-AGM”) and the e-voting instructions only in electronic form to the registered e-mail addresses of the Shareholders. Therefore, those Shareholders who have not yet registered their e-mail address are requested to read and follow the below based on their requirement:

- For those Shareholders who have not received the 14<sup>th</sup> AGM Notice due to change/non-registration of their e-mail address with the Company/RTA (defined below)/depository participants, they may request, for the Notice, by sending an email at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in). Post receipt of such request and verification of records of the Members, the Members would be provided soft copy of the Notice and the Annual Report.
- For those Shareholders who have not received any communication regarding the 14<sup>th</sup> e-AGM for any reason whatsoever, and are eligible for vote are also entitled to vote and may obtain the User ID and password or instructions for remote e-voting by contacting NSDL between 09:00 a.m. IST to 05:00 p.m. IST on all working days, except Saturday and Sunday at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in)
- For any person becoming a Member after the dispatch of Notice of the AGM was completed viz., on 7<sup>th</sup> July 2022 and holding shares as on the cut-off date i.e. 27<sup>th</sup> July 2022 may obtain the User ID and password by referring to the e-voting instructions attached to this Notice and also available on the Company’s website [www.tiindia.com](http://www.tiindia.com) and the website of NSDL viz., [www.evoting.nsdl.com](http://www.evoting.nsdl.com). Alternatively, Member may send request providing the email address, DP ID / Client ID, mobile number, number of shares held and self-attested PAN copy via email to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) for obtaining the Notice of the 14<sup>th</sup> AGM.
- For those Shareholders who have registered/not registered their e-mail address and mobile number including address and bank details may please contact and validate/update their details if they hold shares (a) in demat mode, with their Depository Participant (DP) and (b) in physical/paper mode, with the Company’s Registrar and Transfer Agent, KFin Technologies Ltd (RTA) “Selenium Tower-B”, Plot No.31-32, Gachibowli, Financial District, Nanakramguda, Serilingampally, Hyderabad – 500 032, Telengana (RTA) to [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) for obtaining soft copy of the 14<sup>th</sup> Annual Report and 14<sup>th</sup> AGM Notice.
- Shareholders who have not registered their e-mail address and in consequence thereof, the Annual Report, Notice of e-AGM and e-voting instructions could not be served may also temporarily register by clicking the link <https://ris.kfintech.com/clientservices/mobilereg/mobileemailreg.aspx> and following the steps mentioned therein to enable receipt of electronic copy of the 14<sup>th</sup> Annual Report and the 14<sup>th</sup> AGM Notice.

## **UNTIL YOU REGISTER YOUR E-MAIL ADDRESS WITH THE RTA/DEPOSITORY PARTICIPANT, HOW TO ACCESS THE 14<sup>th</sup> ANNUAL REPORT AND 14<sup>th</sup> AGM NOTICE – PROCEDURE BELOW**

- You may please download soft copies of the 14<sup>th</sup> AGM Notice and the 14<sup>th</sup> Annual Report from the website of the Company, [www.tiindia.com](http://www.tiindia.com), National Securities Depository Limited: <https://www.evoting.nsdl.com>; the Stock Exchanges viz., BSE Ltd: [www.bseindia.com](http://www.bseindia.com) and National Stock Exchange of India Limited: [www.nseindia.com](http://www.nseindia.com).
- You can read in the downloaded soft copy of the 14<sup>th</sup> AGM Notice, the detailed instructions on how to join the 14<sup>th</sup> AGM through VC/OAVM, including the manner of participation by holders of shares in physical form or by those who have not registered their email address with Company and casting their vote by remote e-voting or e-voting system during 14<sup>th</sup> AGM.